

READYCONFERENCE® Plus

AUTOMATED CONFERENCING



John Doe

Tel: 1 800 234-2546 or 1 719 578-0700

Moderator Passcode: 012345

Moderator Link: www.myrplus.com

Participant Passcode: 543210

Participant Link: www.myrplus.com/543210

Client ID: 1234



Premiere Conferencing

READYCONFERENCE® Plus MEETING CONTROLS

CONFERENCE SHORTCUTS

- *0 to reach an operator.
- *6 to mute or "un-mute" line.
- *4/*7 to increase or decrease conference volume.
- *5/*8 to increase or decrease your voice volume.

MODERATOR FEATURES

- *93 to disconnect all participant lines.
- *94 to lock or unlock conference.
- *95 to dial out to participants.
- *96 to mute all participant lines.
- *97 to "un-mute" all participant lines.
- *22 to record for playback

For Web-based audio controls and to share slide presentations, go to www.myrplus.com.

CUSTOMER SERVICE

1 888 807-0970 or 1 719 389-0133

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